CHADWICK-MILLEDGEVILLE COMMUNITY UNIT DIST. #399
JUNE 17, 2013 REGULAR BOARD MEETING

The Regular Meeting of the Chadwick-Milledgeville Community Unit School District #399 Board of Education was held at the Milledgeville School on Monday, June 17, 2013 at 7:00 p.m.

MEMBERS PRESENT: S. Baylor Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht were present.

ADMINISTRATORS PRESENT: Tim Schurman, Superintendent and Paula Rademacher, High School Principal

CALL TO ORDER: The meeting was called to order by the Board President, S. Baylor Schmidt. A motion was made by D. Wagenknecht and seconded by B. Smith to approve the posted agenda. Roll call vote showed 7 ayes and no nays. Motion carried.

CONSENT ITEMS: A motion was made by S. Schave and seconded by S. Kappes to approve the following consent items as presented.

   a. Minutes of the May 20, 2013 Regular Board Meeting
   b. Payment of bills for June 2013
   c. Treasurer’s report for May 2013
   d. Hot Lunch Report for May 2013
   e. Student Activity Fund Account Summary for May 2013.

Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

COMMENTS FROM THE PUBLIC:

The Board recognized the following employees with Perfect Attendance for the 2012-13 school year: Certified Staff: Kyle Knutti, Kelly Leddy, Barb Peugh, Brian Rahn, Martin Stauffer, Dave VanLangen, Amy Workman, Jason Wroble, and Shevawn Yochem. Non-Certified: Valerie Geary, Deb Herin, and Darla Turner.

The Board read and signed letters congratulating Coach Jason Wroble and Keith Mayne and the Milledgeville-Eastland Boys Track Team on qualifying an individual for the IHSA State Track Meet, and letters congratulating Coach Brad Grenoble, Joe Leddy, Drew Bush and the Milledgeville High School Softball team on their State Softball Championship.

The Board read and signed a letter thanking Sheila & Branden Alexander for their donation of $100 to purchase Junior High Quiz Bowl questions.

The Board received a thank you from Mrs. Jan Bowers for memorial flowers.
OLD BUSINESS

Approved Bids for Bread, Milk, and Gasoline/Fuel:  A motion was made by P. Eubanks and seconded by E. Rahn, Jr. to award the bread bid to Bimbo Bakeries, the milk bid to Werhane Enterprises, and the Gasoline/Fuel bid to Carroll Services Lanark. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

Approved price quote for installation of card access door control systems from Per Mar Security.  A motion was made by P. Eubanks and seconded by S. Baylor Schmidt to approve a price quote for installation of card access door systems from Per Mar out of Loves Park, Illinois at both the Chadwick and Milledgeville Buildings. Superintendent Schurman noted that the price quotes represent the cost of installing key fob readers on the remaining doors both at Chadwick and Milledgeville. The key fobs have worked very well and allow us greater control and security. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

Approved final list of Life Safety Projects:  A motion was made by E. Rahn, Jr. and seconded by S. Schave to approve final list of Life Safety Projects. The project list includes the following: restroom remodels at Milledgeville, parking lot resurfacing, new roof at Chadwick, asbestos tile removal, athletic locker replacement, wheel chair lift replacement, etc. The cost of the Life Safety improvements will total approximately $2,010,708. Roll call vote showed S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. S. Baylor Schmidt and P. Eubanks voting nay. Motion carried.

NEW BUSINESS

Registration Fees Set:  A motion was made by D. Wagenknecht and seconded by E. Rahn, Jr. to approve student registration and lunch fees as proposed for the 2013-14 school year. Superintendent Schurman noted that fees are unchanged with the following exceptions: In order to augment the technology budget to help pay for the new 1:1 computer initiative at the high school a lap top fee of $50 for 9-12 students has been created. Grade 9-12 book rental fees have been decreased by $10 to $50 per student. Finally lunch prices have been increased 15 cents across the board. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, and D. Wagenknecht voting aye. B. Smith voted nay. Motion carried.
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Superintendent Designated to Review, Accept, & Sign-off on Financial Statements: A motion was made by P. Eubanks and seconded by E. Rahn, Jr. to designate Superintendent Tim Schurman to review, accept, and sign-off on the financial statements of the district which include the audit report, annual financial report, and the annual data collection for single audits. Voice vote showed 7 ayes and no nays. Motion carried.

Resolution of Board Purchases: A motion was made by D. Wagenknecht and seconded by S. Schave to approve the resolution that explains that there have been no purchases made by members of the board of education from the Chadwick-Milledgeville CUSD #399 for fiscal year 2013 with exceptions noted in a letter to our auditor. Superintendent Schurman noted that the District did make purchases from a former board member’s spouse’s businesses: Bushman’s Service $4,103.65 and Milledgeville Oil $801.10. Voice vote showed 7 ayes and no nays. Motion carried.

Accept Bid for Liability and Workers Compensation Insurance: A motion was made by P. Eubanks and seconded by B. Smith to accept the liability insurance package with Trissel, Graham, and Toole with WRM Insurance and QBE Insurance for the 2013-2014 school year. Superintendent Schurman reported the following premium costs will be incurred by the District: Property/Liability $44,480, T-Bond $1,524 and Workers Compensation with QBE Insurance for $24,522. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

Approved Board Meeting Dates and Times: A motion was made by E. Rahn, Jr. and seconded by D. Wagenknecht to approve the 2013-14 regular board meeting schedule of dates and times. Superintendent Schurman noted the schedule is the same as last year. We will again meet on the third Tuesday during the months of January and February in order to avoid conflicts with national holidays. In addition, he noted that the September date has been moved back to Monday the 23rd in order to comply with budget display requirements. Voice vote showed 7 ayes and no nays. Motion carried.

Approved contractual agreement with Eastland School District #308 to serve as host of the Moodle Server: A motion was made by P. Eubanks and seconded by S. Schave to approve contractual agreement with Eastland School District #308 to serve as host of the Moodle (Modular Object-Oriented Dynamic Learning Environment) Server at an annual cost of $800/year with set up/service costs at $25/incident. Superintendent Schurman noted that Mr. Eric Haan will administer the server and provide technical support for use of Moodle which will be used to deliver instruction for the 1:1 initiative at the high school. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.
Technology improvements summary report for 2012-13. Superintendent Schurman summarized a list of improvements provided by our Technology Coordinator made this past school year as we prepared for implementation of the 1:1 initiative at the high school. Substantial infrastructure upgrades, wiring, and wireless switch upgrades were made at Milledgeville. In addition, security cameras were installed in both buildings and bus cameras were installed in all district buses. Computer lab upgrades and substantial hardware purchases were also made.

CLOSED SESSION

A motion was made by E. Rahn, Jr. and seconded by S. Schave to convene in closed session at 8:47 p.m. in order to consider information regarding the appointment, employment, compensation, or dismissal of an employee or officer; and to review student disciplinary matters. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

A motion was made by D. Wagenknecht and seconded by E. Rahn, Jr. to reconvene into regular open session at 9:25 p.m. Voice vote showed 7 ayes and no nays. Motion carried.

ACTIONS TAKEN AFTER CLOSED SESSION

Non-Certified Salary Increase: A motion was made by E. Rahn, Jr. and seconded by B. Smith to approve non-certified staff salary increase of 2% for the 2013-14 school year. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

Principal’s Contract Extension: A motion was made by P. Eubanks and seconded by S. Baylor Schmidt to approve a one-year contract extension for Principal Paula Rademacher. The contract is for the 2013-14 school year and includes a 2% salary increase. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

Accept the resignation/retirement of Mrs. Deloris Stiles: A motion was made by S. Baylor Schmidt and seconded by S. Schave to accept the resignation/retirement of Mrs. Deloris Stiles as Special Education Aide. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

Accept the resignation of Mr. Kyle Knutti as class sponsor: A motion was made by B. Smith and seconded by D. Wagenknecht to accept the resignation of Mr. Kyle Knutti as class sponsor. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.
Approved hiring Mr. Kyle Knutti as Varsity Girls Basketball Coach: A motion was made by D. Wagenknecht and seconded by S. Schave to approve hiring Mr. Kyle Knutti as Varsity Girls Basketball Coach for the 2013-2014 season. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

Approved hiring Mr. Keith Mayne to mow District Grounds: A motion was made by S. Baylor Schmidt and seconded by B. Smith to approve hiring Mr. Keith Mayne to mow district grounds at a rate of $10.50 per hour. Roll call vote showed S. Baylor-Schmidt, P. Eubanks, S. Kappes, E. Rahn, Jr., S. Schave, B. Smith, and D. Wagenknecht voting aye. No nays. Motion carried.

Unfilled Positions:
- Part time High School Life Sciences Teacher
- Part time Elementary Art Teacher
- Freshman/Sophomore Boys Basketball Coach.

Suspensions Upheld: A motion was made by D. Wagenknecht and seconded by S. Kappes to uphold student suspensions. Voice vote showed 7 ayes and no nays. Motion carried.

Administrative Business

A. IASB Convention Plans November 22-24
   Mr. Schurman reported that reservations were sent in Monday, June 10, 2013
B. Report on Educational and Legislative Issues
   Superintendent Schurman reported that the legislature maintained level funding of General State Aide and transportation which is much better than expected. However, there was no action taken on pension reform but I expect a special session will be called later this year.
C. Early Step Pre-K Report
   Superintendent Schurman reported that next year’s grant application has been submitted to the Illinois State Board of Education for approval.
D. Reviewed Carroll County Sex Offender List.
E. Principal’s Report
   Principal Rademacher reported that the 1:1 lap tops have been delivered and that student orientation programs for lap top use have been scheduled for early August. She also reported that Ms. Kelsey Hayen and Mr. Doug Williams were named female and male Athletes of the Year.
F. Superintendent's Report
   1. Summer Work update
      Superintendent Schurman reported that cleaning and painting work in both buildings are on track. In addition, he noted that the all-weather track will be resurfaced prior to July 31.
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2. Initial ISAT Scores
Superintendent Schurman reported that students in grades K-8 did pretty well considering the cut scores were raised significantly this year. We had 100% meet and exceed in 4th grade science and 95% meet and exceed in 7th grade science. The test scores will be used to guide plans for curriculum changes and instructional improvement.

3. Summer School
Superintendent Schurman reported that the program started June 3 and will run through June 27. There are 47 students participating in grades K-8.

ADJOURNMENT: A motion was made by P. Eubanks and seconded by S. Schave to adjourn at 9:32 p.m. Voice vote showed 7 ayes. No nays. Motion carried.

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PRESIDENT  SECRETARY

NEXT BOARD MEETING - Monday, July 15, 2013, at 7:00 P.M at the Milledgeville High School Library